

Fodera & Associates, LLC.
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Electronic File Submission online or via
Process@foderaandassociates.com

Documents and Delivery of Completed, Notarized Affidavits
within Capital Region -- Witness Fees Extended As Required

Process Service Rates

Local NY Counties – Saratoga, Albany, Warren, Washington, Rensselaer, Schenectady -- **\$59.00**
2 or more at same address during same attempts are **\$39** for each additional name

Outside Counties in NYS – Except Brooklyn, Bronx, Richmond, Queens and Manhattan -- **\$99.00**

New York State Offices in Albany – i.e. Department of State and Tax and Finance -- **\$39.00**

All other states and NYC Counties – Via partnerships with qualified service vendors -- **\$149.00**

Locate and Serve – Regular Service Fee Plus \$199.00 for search investigation

5% DISCOUNTED RATES ARE AVAILABLE FOR VOLUME ACCOUNTS IN EXCESS OF \$1,000 PER MONTH

Unlike many competitors, **NO MILEAGE FEES ARE EVER CHARGED TO OUR CLIENTS FOR SERVICE**

Please call for rates for multiple service efforts upon different individuals at the same address

All service rates are exclusive of any additional disbursements. Any disbursements will be invoiced at the rate expended and receipts will be included for any disbursements. **No upcharges, ever. (Excludes Rush and Next Day Service)**

Same day, rush and next business day service is available in certain areas depending upon the location.
Call and speak directly with Joe Fodera for a rate quote

All rates include at least three (3) attempts at the provided or developed address and subsequent 'nail and mail' service, however, **we always endeavor to complete personal service**

'Skip Trace' services are also available at an additional charge, depending upon the complexity of the investigation required. We also submit Postal Service Address Verification on behalf of our clients when a subject cannot be located. Contact our office for a rate quote and expected turn-around time.

All work will be invoiced upon completion and submitted with the return of the completed and notarized affidavit

Payment terms are Net 15.

OUR CLIENT SATISFACTION IS GUARANTEED!
**WE STRIVE TO BE YOUR GO TO COMPANY FOR ALL OF YOUR INVESTIGATIVE
AND PROCESS SERVICE NEEDS**

**We will make every effort to serve your documents on or ahead of time,
and in full compliance with all applicable laws**
New York State Licensed Private Investigations Company License # 11000192038